



Rajkiya Engineering College Banda, Atarra, Banda (U.P.) 210201

Ref No.: 33/S.P/REC/Banda/2019-20

Dated 05/03/2020

INVITATION FOR QUOTATION

To,

Sub: Invitation letter for quotation for Student ID card in REC Banda.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following items

S. No	Name of Item	Quantity	Specifications
1	Student Identity Card	400	As per Annexure -1
2	Identity Card Ribbon with compatible Plastic Cover	400	As per Annexure -1

2. Quotation

- 2.1 The contract shall be for the full quantity as described above.
- 2.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 2.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
- 2.4 Applicable taxes shall be quoted separately for all items.
- 2.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 2.6 The Prices should be quoted in Indian Rupees only.

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3. Each bidder shall submit only one quotation.
4. Quotation shall remain valid for a period not less than 30 days after the last date of quotation submission.
5. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
- 5.1 are properly signed; and

5.2 Confirm to the terms and conditions, and specifications.

- 6 The Quotations would be evaluated for all items together
- 7 Award of contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

The bidder whose bid is accepted will be notified of the award of contract by the
 - 7.2 Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 8 Payment will be done on the basis of actual number of ID cards provided .Final Payment shall be made in Indian Rupees as follows:

After submission of completed work - 100% of total cost
- 9 You are requested to provide your offer latest by 11:00 hours on 19 March 2020
10. Sealed quotation to be submitted/ delivered at the address mentioned below:

The Director, Rajkiya Engineering College Banda, Atarra, Banda (U.P.) 210201
11. Firm has to submit undertaking for not misusing data of students provided by college..We look forward to receiving your quotation and thank you for your interest in this project.



(Authorized Signatory)
Name & Designation

(Incharge Purchase)

Annexure- I

Specifications of student ID card

Card Size	[8.5 X 5.5 cm] +/- 2 mm (Standard Size)
Card Type	RFID (UHF Based).
Printing Colour	Colour front side, Black and White back Side.
Material Used	Plastic.
Chip	RFID (UHF Inbuilt).
Life Of Card	Min. 4 yrs.
Integration	With existing library automation software running in college library.
Miscellaneous work	SUPPLIER has to do mapping with the RDBMS and establish compatibility with the software running in the library.
	Identity Card Ribbon with compatible Plastic Cover


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