

राजकीय इंजीनियरिंग कालेज बाँदा (उ०प्र०)



प्रशासकीय परिषद की पांचवी बैठक का कार्यवृत्त

दिनांक : 08.06.2019
स्थान : मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान
इलाहाबाद, प्रयागराज

राजकीय इंजीनियरिंग कालेज बाँदा की प्रशासकीय परिषद की पांचवी बैठक माननीय श्री कृष्ण कुमार परोलिया की अध्यक्षता में दिनांक 08.06.2019 को मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद, प्रयागराज में सम्पन्न हुयी जिसका उपस्थिति विवरण निम्न है:

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|--|------------|
| 1. श्री कृष्ण कुमार परोलिया
505, मम्फोर्डगंज, प्रयागराज | अध्यक्ष |
| 2. श्री अवध किशोर
उप सचिव, उ० प्र० शासन लखनऊ
(प्रतिनिधि सचिव प्राविधिक शिक्षा उ०प्र० शासन) | उपाध्यक्ष |
| 3. प्रो० एस० के० श्रीवास्तव
प्रोफेसर, फार्मास्यूटिकल इंजीनियरिंग एवं टेक्नोलाजी विभाग,
भारतीय प्रौद्योगिकी संस्थान (बी०एच०यू०) वाराणसी
(निदेशक, भारतीय प्रौद्योगिकी संस्थान (बी०एच०यू०) वाराणसी द्वारा नामित प्रतिनिधि) | सदस्य |
| 4. श्री सुरेन्द्र प्रसाद
संयुक्त निदेशक, प्राविधिक शिक्षा,
क्षेत्रीय कार्यालय, पूर्वी क्षेत्र, वाराणसी
(प्रतिनिधि प्राविधिक शिक्षा उ०प्र०, कानपुर) | सदस्य |
| 5. श्री राजनारायण सिंह
अपर निदेशक, कोषागार एवं पेंशन
प्रयागराज मण्डल, प्रयागराज
(प्रतिनिधि सचिव वित्त विभाग, उ०प्र० शासन) | सदस्य |
| 6. प्रो० एच०के० पालीवाल
निदेशक
आई०ई०टी० लखनऊ | सदस्य |
| 7. प्रो० देवेन्द्र मोहन
प्रोफेसर, सिविल इंजीनियरिंग विभाग,
आई०आई०टी० बी०एच०यू०, वाराणसी | सदस्य |
| 8. प्रो० एस०पी० शुक्ला
निदेशक,
राजकीय इंजीनियरिंग कालेज बाँदा | सदस्य सचिव |



मद सं०	मद का विवरण
05:01	<p><u>संस्थान की प्रशासकीय परिषद की दिनांक 12.04.2019 को सम्पन्न हुयी चतुर्थ बैठक के कार्यवृत्त का पुष्टिकरण।</u></p> <p>प्रशासकीय परिषद की दिनांक 12.04.2019 को सम्पन्न हुयी चतुर्थ बैठक के कार्यवृत्त पर माननीय सदस्यों से कोई टिप्पणी प्राप्त नहीं हुयी है। अनुमोदित कार्यवृत्त के अवलोकन के उपरान्त प्रशासकीय परिषद द्वारा कार्यवृत्त की पुष्टि की गयी।</p>
05:02	<p><u>प्रशासकीय परिषद की दिनांक 12.04.2019 को सम्पन्न चतुर्थ बैठक में लिये गये निर्णयों पर कृत कार्यवाही का विवरण।</u></p> <p>प्रशासकीय परिषद की दिनांक 12.04.2019 को सम्पन्न हुयी चतुर्थ बैठक में लिये गये निर्णयों पर अब तक कृत कार्यवाही से प्रशासकीय परिषद अवगत हुयी तथा अनुमोदन प्रदान किया।</p>
05:03	<p><u>विश्व बैंक पोषित टेकिप-3 के अंतर्गत तिमाही कार्य योजना, पी०एम०एस०एस० पोर्टल पर अपलोड किये गये प्रोक्योरमेंट प्लान, किये गये क्रय/व्यय एवं अन्य गतिविधियों की सूचना एवं अनुमोदन।</u></p> <p>विश्व बैंक पोषित टेकिप-3 के अंतर्गत अब तक भेजी गयी तिमाही कार्य योजना, पी०एम०एस०एस० पोर्टल पर अपलोड किये गए प्रोक्योरमेंट प्लान, किये गये समस्त क्रय/व्यय एवं अन्य गतिविधियों की सूचना से प्रशासकीय परिषद अवगत हुयी तथा अनुमोदन प्रदान किया। इसके साथ टेकिप-3 के अंतर्गत भेजी जाने वाली सत्र 2019-20 की द्वितीय तिमाही कार्य योजना (जुलाई-सितम्बर 2019) पर अनुमोदन प्रदान किया।</p>
05:04	<p><u>डॉ० ए०पी०जे० अब्दुल कलाम प्राविधिक विश्वविद्यालय लखनऊ द्वारा वित्त पोषित दीनदयाल उपाध्याय गुणवत्ता सुधार कार्यक्रम के अंतर्गत संस्थान द्वारा विश्वविद्यालय को भेजे गये प्रस्ताव, किये गये क्रय, सेवायें लिये जाने, निर्माण कार्य इत्यादि की सूचना तथा अनुमोदन।</u></p> <p>डॉ० ए०पी०जे० अब्दुल कलाम प्राविधिक विश्वविद्यालय लखनऊ द्वारा वित्त पोषित दीनदयाल उपाध्याय गुणवत्ता सुधार कार्यक्रम के अंतर्गत संस्थान द्वारा विश्वविद्यालय को भेजे गये प्रस्ताव, किये गये क्रय, सेवायें लिये जाने, निर्माण कार्य इत्यादि की सूचना से</p>

	प्रशासकीय परिषद अवगत हुयी तथा अनुमोदन प्रदान किया।
05:05	<p><u>संस्थान में आगामी शैक्षणिक सत्र से प्रत्येक सेमेस्टर में एक सप्ताह का मध्य सेमेस्टर अवकाश करने के सम्बन्ध में अनुमोदन।</u></p> <p>संस्थान में आगामी शैक्षणिक सत्र में प्रत्येक सेमेस्टर में एक सप्ताह का मध्य सेमेस्टर अवकाश दिनांक 06.10.2019 (रविवार) से 13.10.2019 (रविवार) तक विषम सेमेस्टर में तथा दिनांक 08.03.2020 (रविवार) से 15.03.2020 (रविवार) तक सम सेमेस्टर में करने का प्रशासकीय परिषद द्वारा इस प्रतिबन्ध के साथ अनुमोदन प्रदान किया गया कि अवकाश की अवधि में जिन दिनों की कक्षाएँ प्रभावित होंगी उन्हें अवकाश के पहले या बाद में रविवार या किसी अन्य छुट्टी के दिन कक्षाएँ लगाकर पूरा किया जायेगा।</p>
05:06	<p><u>संस्थान के नये नाम व आवश्यक संशोधनों के साथ पुनः टंकित बॉयलाज एवं सोसायटी रूल्स की सूचना व अनुमोदन।</u></p> <p>संस्थान के बॉयलाज व सोसायटी रूल्स को निम्न सूक्ष्म परिवर्तनों के साथ पुनः टंकित कराया गया है:-</p> <ol style="list-style-type: none"> 1. शासनादेश संख्या 3646/सोलह-1-2018-14(21)/2008 दिनांक 02.11.2018 के क्रम में संस्थान का नाम परिवर्तित कर राजकीय इंजीनियरिंग कालेज बौदा (पूर्ववर्ती डॉ० भीमराव अम्बेडकर इंजीनियरिंग कालेज ऑफ इन्फार्मेशन टेक्नोलॉजी बौदा) कर दिया गया है। 2. UP Technical University के स्थान पर University, to which the college/Institute is affiliated कर दिया गया है। 3. I.T. B.H.U. के स्थान पर वर्तमान नाम Indian Institute of Technology (BHU), Varanasi कर दिया गया है। 4. Director, Technical Education के स्थान पर सही नाम Director, Directorate of Technical Education कर दिया गया है। 5. संस्थान के BOG Chairman, Hon'ble, Minister of Technical Education, Government of U.P. के स्थान पर Academician/Industrialist nominated by Government of U.P. कर दिया गया है। 6. संस्थान की प्रशासकीय परिषद की तृतीय बैठक के बिन्दु संख्या 03:27 में लिये गये निर्णय के क्रम में विभागों की क्रय सीमा को ₹० 5,000.00 के स्थान पर ₹० 1.00 लाख कर दिया गया है।

	<p>7. संस्थान की प्रशासकीय परिषद की तृतीय बैठक के बिन्दु संख्या 03:29 में लिये गये निर्णय के क्रम में बिल्डिंग एंड वर्क्स कमेटी में सदस्य सचिव के रूप में विभागाध्यक्ष, सिविल इंजीनियरिंग विभाग के स्थान पर विभागाध्यक्ष, इलेक्ट्रिकल इंजीनियरिंग विभाग को नामित किया गया है।</p> <p>8. संस्थान के बॉयलाज में वर्णित बिन्दु सं० 1.k में Hall of Residence के स्थान Hostel कर दिया गया है।</p> <p>9. आभातशिप के नियमानुसार संस्थान के बॉयलाज में वर्णित बिन्दु सं० 2.b में Reader के स्थान पर Associate Professor तथा Lecturer के स्थान पर Assistant Professor कर दिया गया है।</p> <p>10. शासनादेश संख्या 1360/सोलह-1-2013-14(41)/2009 दिनांक 10 मई, 2013 के माध्यम से संस्थान में सृजित पदों के क्रम में संस्थान के बॉयलाज में वर्णित बिन्दु सं० 2.c में Junior Computer Programmer & Network Engineer के पद को जोड़ दिया गया है।</p> <p>11. शासनादेश संख्या 1360/सोलह-1-2013-14(41)/2009 दिनांक 10 मई, 2013 के माध्यम से संस्थान में सृजित पदों के क्रम में संस्थान के बॉयलाज में वर्णित बिन्दु सं० 2.d में Mechanics पदनाम के स्थान पर Mechanic Grade-A कर दिया गया है।</p> <p>12. शासनादेश संख्या 1360/सोलह-1-2013-14(41)/2009 दिनांक 10 मई, 2013 के माध्यम से संस्थान में सृजित पदों के क्रम में संस्थान के बॉयलाज में वर्णित बिन्दु सं० 2.e में Medical Officer पदनाम के स्थान पर Medical Officer (Male/Female) कर दिया गया है।</p> <p>13. आभातशिप के नियमानुसार संस्थान के बॉयलाज में वर्णित बिन्दु सं० 4.(A) में Reader के स्थान पर Associate Professor कर दिया गया है तथा Registrar को जोड़ दिया गया है।</p> <p>14. आभातशिप के नियमानुसार संस्थान के बॉयलाज में वर्णित बिन्दु सं० 4.(B) में Lecturer के स्थान पर Assistant Professor कर दिया गया है तथा Assistant Registrar एवं Junior Computer Programmer & Network Engineer को जोड़ दिया गया है।</p> <p>संस्थान के नये नाम के साथ पुनः टंकित बॉयलाज की उक्त सभी संशोधनों की सूचना से प्रशासकीय परिषद अवगत हुयी तथा अनुमोदन प्रदान किया।</p>
05:07	<p><u>अध्यक्ष महोदय की अनुमति से अन्य मद।</u></p> <p>1. कार्यदायी संस्था के अधिकारियों को प्रत्येक बैठक में निर्माण कार्यों की प्रगति आख्या प्रस्तुत करने के लिये बुलाया जाये।</p>

2. संस्थान में इंक्यूबेशन सेंटर शीघ्र स्थापित किया जाये।
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बैठक अध्यक्ष महोदय के प्रति धन्यवाद ज्ञापन के साथ समाप्त हुयी।



(प्रो० शिव प्रसाद शुक्ल)
सदस्य-सचिव
प्रशासकीय परिषद
राजकीय इंजीनियरिंग कालेज
बाँदा



(श्री कृष्ण कुमार परोलिया)
अध्यक्ष
प्रशासकीय परिषद
राजकीय इंजीनियरिंग कालेज
बाँदा

BYE-LAWS

RAJKIYA ENGINEERING COLLEGE BANDA

**(FORMER Dr. BHIMRAO AMBEDKAR ENGINEERING COLLEGE OF
INFORMATION TECHNOLOGY, BANDA)**

BYE-LAWS

FOR

RAJKIYA ENGINEERING COLLEGE BANDA

(RUN BY REGISTERED – SOCIETY FULLY FINANCED BY GOVERNMENT)

1. DEFINITIONS:

- (a) "Authorities", "Professor" and "Officers" respectively means the Authorities, Professors and Officers of the Institute;
- (b) "Board" means the Board of Governors of the Institute;
- (c) "Bye-Laws" means the bye-laws of the Rajkiya Engineering College Banda;
- (d) "Chairman" means the Chairman of the Board;
- (e) "Director" means the Director of the Institute;
- (f) "Institute" means the Concerned Institute;
- (g) "Registrar" means the Registrar of the Institute;
- (h) "Rules" means the Rules of the concerned Institute;
- (i) "Society" means the Rajkiya Engineering College Society Banda;
- (j) "State Government" means the Government of Uttar Pradesh;
- (k) "Warden" means the Warden of a Hostel of the Institute;
- (l) "University" means the University to which the Institute is affiliated;

2. CLASSIFICATION OF MEMBERS OF THE STAFF OF THE INSTITUTE:

Except in case of employees paid from contingencies, the members of the staff of the Institute shall be classified as follows:










a. Academic and Administrative

(1) Director

b. Academic

(1) Professor including Professor, Training & Placement.

(2) Associate Professor, if any,

(3) Assistant Professor

(4) Workshop Superintendent

(5) Assistant Workshop Superintendent

(6) Teaching/ Research Assistant

(7) Such other academic staff as may be decided by the board.

c. Teaching Supporting

(1) Computer Systems Manager

(2) Computer Programmer

(3) Junior Computer Programmer & Network Engineer

(4) Technical Assistant

(5) Demonstrators

(6) Workshop Instructors/ Instructors

(7) Computer Operators

(8) Computer Data Operators

d. Technical



- (1) Foreman
- (2) Supervisor (Workshop)
- (3) Mechanics Grade-A
- (4) Horticulture Assistant, if any
- (5) Draftsman and
- (6) Such other technical staff as may be decided by the Board.

e. Administrative (Non-Teaching)

- (1) Registrar
- (2) Deputy Registrar
- (3) Assistant Registrar/ Head Assistant
- (4) Accounts Officer
- (5) Audit Officers, if any
- (6) Stores or Purchase Officer, if any
- (7) Estate Officer, if any
- (8) Medical Officer (Male/Female), if any
- (9) Engineer (Executive / Assistant)
- (10) Librarian
- (11) Deputy Librarian, if any
- (12) Assistant Librarian, if any
- (13) Physical Training Instructor, if any
- (14) Such other administrative staff as may be decided by the Board.



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3. APPOINTMENT:

- a. All appointments to posts under the Institute shall be made
- (1) By the Director, if the maximum of the scale does not exceed Rs. 10500/- and
 - (2) By the board in other cases.

Provided that

- (i) At least 50% of the vacancies other than those of teachers and 25% of the vacancies in the administrative posts of the Institute, excluding the post of Director, Registrar and single post not falling under the line of promotion of any category shall be filled by promotion in order of seniority-cum-merit provided the employee of the Institute fully possesses the requisite qualifications and experience as prescribed for individual posts, without exception.
- (ii) The first vacancy shall be filled by direct recruitment and the second vacancy will be filled up by promotion and so on.
- (1) While making appointments to the academic and non academic posts the appointing authority shall ensure compliance of orders of the Government of Uttar Pradesh as amended from time to time regarding reservation for the members of the Scheduled Caste, Scheduled Tribe and Other Backward Class.

4. SELECTION COMMITTEE:

Selection Committee for filling the various posts, other than Director on which appointment are made on contract basis in the Institute, including the post of Professor, Associate Professor and Assistant Professor, shall be constituted in the manner laid down below namely:

- (A) Selection Committee for the post of Professor, Associate Professor, Registrar, Workshop Superintendent & Librarian.



- (i) The Vice-Chancellor of the University to which the Institute is affiliated or an eminent Academician appointed by the Government. **Chairman**
- (ii) The Director **Vice-Chairman**
- (iii) An officer of the Technical Education Department to be nominated by the Chairman, Board of Governors for a period of three years. **Member**
- (iv) Head of the Department concerned, provided that the Head of the Department shall not sit in the Selection Committee when he himself is a candidate for appointment or the post concerned is of the same or of a higher rank. **Member**
- (v), (vi) & (vii) Three experts to be selected by the Director of the Institute from the panel of experts constituted under rule 5. **Member**

Provided that the Selection Committee shall not be deemed to be duly constituted unless all the experts have been given due notice of the meeting and at least two of them are present.

Provided also that the Selection Committee shall not be deemed to be unconstitutional if more than the required number of experts attend a particular Selection Committee.


- (viii) A person to be nominated by the All India Council for Technical Education for a period of three years. **Member**
- (ix) & (x) Two representatives one each of Schedule Caste/ Schedule Tribe and Other Backward Class to be nominated by the Chairman/ Vice Chairman of the Selection Committee out of Professors/ Class-I officers. **Member**

NOTE:

- (i) The Selection Committee shall not consider any person for appointment as Associate Professor unless he had applied for the post but in the case of appointment of a Professor, the Committee may, with the approval of the Director and the Vice-chancellor, consider the name of person who have not applied.



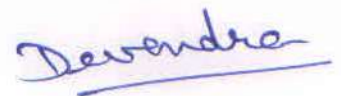












- (ii) No Selection for the post of Professor would be held unless the Chairman is himself present.
- (iii) The Presence of the Government nominee shall be essential for all selections under this category.

(B) Selection Committee for the post of Assistant Professor, Assistant Registrar, Junior Computer Programmer & Network Engineer, Medical officer, Deputy Librarian, Assistant Workshop Superintendent:-

- (i) The Vice-chancellor of the University to which the Institute is affiliated or an eminent Academician nominated by the Government. **Chairman**
- (ii) The Director **Vice-Chairman**
- (iii) Head of the concerned Department, provided that he/she holds a post higher than the post concerned. **Member**
- (iv) A person to be nominated by the Chairman, Board of Governors for the period of three years. **Member**
- (v) & (vi) Two experts to be selected by the Director from the panel of expert constituted under Rule-5. **Member**

Provided that the Selection Committee shall not be deemed to be duly constituted unless all the experts who are members of the Selection Committee have been given due notice of the meeting and at least one of them is present, provided also that the Selection Committee shall not be unconstitutional if more than two experts attend a particular Selection Committee meeting.

- (vii) A Person to be nominated by the All India Council for Technical Education for a period of three years. **Member**
- (viii) & (ix) Two representatives one each of Schedule Caste/ Schedule Tribe and Other Backward Class to be nominated by the Chairman/Vice Chairman of the Selection Committee out of Professor/ Class-I Officers. **Member**



NOTE: The Selection Committee shall not consider any person for appointment unless he has applied for it.

- (C) **Selection Committee for non-teaching post in the Grade of Rs. 8000-13500 and above but below the rank of Director.**
- (i) The Vice Chancellor of the University to which the Institute is affiliated or an eminent Academician nominated by the Government **Chairman**
- (ii) The Director **Vice-Chairman**
- (iii) A Person to be nominated by the Chairman, Board of Governors. **Member**
- (iv) One Member of Board of Governors nominated by the Govt. for three years. **Member**
- (v) One expert from Industry/ Other Engineering Institutes/ University **Member**
- (vi) Two Representative one each of Schedule Caste/ Schedule Tribe & Other Backward Class to be nominated by the Chairman / Vice Chairman of the Selection Committee out of Professors / Class- I Officers. **Member**
- (D) **In the case of all other posts, the Director shall at his discretion, constitute such Selection Committee as shall be considered appropriate by him.**
5. (a) Screening Committee consisting of the following shall examine the credentials of all persons who have applied for a particular post(s) in the light of the requirement for the post(s) as given in the relevant advertisement and shall forward names of qualified candidates for interview. The following will be the members of the Screening Committee.
1. Director **Chairman**
2. One Expert **Member**
3. Head of the Department Concerned **Member**

- (b) A Panel of experts in each field of specialization shall be approved by the Board from which the experts will be invited for the Selection Committee.
1. The Selection Committee shall interview all the candidates called for interview on recommendation of the Screening Committee.
 2. The Selection Committee shall inter-alia consider the Bio-data of any person suggested by any member of the Selection Committee or brought otherwise to its notice for the post of Professor Only.
 3. The Selection Committee shall then recommend suitable candidates (not more than three) for each post and shall arrange their names in order of preference.
6. Subject to the provision to clause (A) law (4) of this Bye-laws, an act or proceedings of the Selection Committee shall be called in question on the ground, if at least half the number of members of the Selection Committee are not present at the time of selection of candidates.
7. (a) Qualifications required for the various academic & administrative posts shall be such as may, from time to time be laid down by the All India Council for Technical Education or the University to which the Institute is affiliated.
- (b) The scales of pay and allowances for every post will be determined by the Board with the Approval of the State Government.
8. **SENIORITY OF STAFF :**
- (i) Seniority of staff in the Institute service will be determined by the date of joining the appointment in the particular grade.
 - (ii) Provided that the relative seniority given to candidates by a Selection Committee and approved by the Board of Governors, will remain undisturbed.
 - (iii) If two or more persons have equal length of service in a particular grade, the relative seniority among such persons shall be determined by age, if both are new entrants; otherwise by seniority in the previous appointment in the Institute.

- (iv) Seniority as determined above will be applicable only for the period a person holds an appointment in a particular grade and will start a fresh in case of reappointment after a break.

9. TERMS AND CONDITIONS OF SERVICE OF PERMANENT EMPLOYEE :

Permanent employee of the Institute shall be governed by the following terms and conditions:-

1. Every appointment shall be subject to the conditions that the appointee is certified as being in sound health and physically fit for service by medical authority nominated by Board.

Provided that the Board may, for sufficient reasons to be recorded, relax the Medical requirements in any particular case or cases or dispense with such medical examination in any case or class of cases, subject to such conditions, if any, as may be laid down by the Board.

Provided further that once a person is asked to produce a medical certificate of fitness for entry into the service of the Institute and has actually been examined and declared unfit, it is not open to the appointing authority to use its discretion to ignore the certificate that has been produced.

2. Subject to the provisions of the Rules and the Bye-laws, all appointments to posts under the Institute shall ordinarily be made on probation for a period of one year in case of the Director and the Professor and two years in case of all other teaching, non-teaching and administrative staff after which period the appointee if confirmed shall continue to hold his office subject to the provisions of the Rules and Bye-laws, till he attains the age of superannuation.
3. The employee of the Institute shall be entitled to the benefit of Provident Fund, Pension and other benefits maintained for persons in the service of the Institute in accordance with the provisions of these Bye-laws and the Rules framed by the board for the purpose from time to time.

4. The employees of the Institute shall be required to subscribe to the Provident Fund of the Society as per provisions made in the Rules of the Institute.
5. The appointing authority shall have the power to extend the period of probation of any employee of the Institute for such period not exceeding a period of two years as may be found necessary. If after the period of probation is also not formally extended, he shall be deemed to have continued on a temporary basis and his services may then be terminable on a month's notice.
6. An employee of the Institute shall devote his whole time to the service of the Institute and shall not engage directly or indirectly in any trade or business or in private tuition or any other work which may interfere with the proper discharge of his duties, but the prohibition herein contained shall not apply to academic work and consultative practice undertaken with specific prior permission of the Director which may be given subject to such conditions regarding acceptance of remuneration, etc. as may be laid down by the Board.
7. The employees of the Institute shall be governed by the Institute Employees Conduct Rules.
8. The appointing authority shall have the power to terminate the services of any member of the staff without notice and without any cause assigned during the period of probation or the extended period of probation, as the case may be.
9. The appointing authority shall have the power to terminate the service of a member of staff by giving him three months notice or pay in lieu thereof in case he is found on the report of a medical authority nominated by the Board, to be physically or mentally unfit of service in the Institute.
10. The Board shall have the Power to terminate the service of any permanent member of the Staff on ground of retrenchment or economy by giving to the person concerned six months notice or pay in lieu thereof.



11. The appointing authority shall have the power to terminate the services of any permanent member of the staff by giving him three months notice or three months pay in lieu thereof if his services are found to be no longer required by Institute.
12. Save as otherwise provided in agreement bonds executed between the employee and the Institute a member of staff may terminate his engagement by giving to the appointing authority three months notice in writing. The appointing authority may, for sufficient reasons to be recorded, reduce this period.
13. (a) The appointing authority may place any member of the staff appointed at the Institute under suspension:
 - (i) Where a disciplinary proceeding against him is contemplated or is pending, or
 - (ii) Where case against him in respect of any criminal offence is under investigation or trial.(b) A member of the staff under suspension is entitled to a subsistence grant of such amount not less than one fourth of his pay and not more than one half of his pay as the suspending authority may direct, provided that in no case shall the amount of the subsistence grant exceed the maximum limits of leave salary on half average pay or half average substantive pay.
14. The following penalties may, for good and sufficient reasons, and as hereinafter provided, be imposed on any member of the staff:-
 - (i) Censure;
 - (ii) With holding of increments or promotion;
 - (iii) Recovery of the whole or part of the pecuniary loss caused to the Institute by negligence; or breach of orders;
 - (iv) Reduction to a lower service, grade or post or to a lower time scale or to a lower stage in a time scale;

- (v) Compulsory retirement;
- (vi) Removal from service which shall not be disqualification for future employment under the Institute;
- (vii) Dismissal from service which shall be disqualification for the future employment under the Institute; provided that no order imposing on any member of the staff of the penalties specified at (i), (ii) and (iii) above shall be passed by any authority subordinate to that by which he was appointed and unless the member of the staff concerned has given an opportunity to make representation of the appointing authority.

Provided further that no order imposing on any member of the staff, penalties specified at (iv) to (vii) above shall be passed by any authority subordinate to that by which he was appointed and except after an enquiry has been held and the member of the staff has been given reasonable opportunity of showing cause of the action proposed to be taken in regard to him.

15. Notwithstanding the provisions made herein before it shall not be necessary to follow the procedure mentioned above in the following cases :-

- (a) Where an employee is dismissed or removed or reduce in rank on the ground of conduct which has led to his conviction on a criminal charge.
- (b) Where the authority empowered to dismiss or remove the person or to reduce him in rank is satisfied that for some reason to be recorded by the authority in writing it is not reasonably practicable to give to that person an opportunity of showing cause.

NOTE : If any question arises whether it is reasonably practicable to give to any person opportunity of showing cause under this clause, the decision there on of the authority empowered to dismiss or remove such person or to reduce him in rank, as may be, shall be final.

(c) Where the Chairman is satisfied that in the interest of the security of the State, it is not expedient to give to the person such an opportunity.

16. A member of the staff aggrieved by any order imposing penalty passed by the Director against him, shall be entitled to prefer an appeal to Chairman, Board of Governors, against the order within six months and decision of the Chairman shall be final.

17. (i) When an employee of the Institute, who has been dismissed, removed or suspended, is reinstated, the authority competent to order the reinstatement shall consider and make a specific order:

(a) Regarding the pay and allowances to be paid to the employee for the period of absence from duty, and

(b) Whether or not the said period shall be treated as period spent on duty.

(ii) Where the authority mentioned in clause (i) is of the opinion that the employee has been fully exonerated or, in the scale of suspension, that it was wholly unjustified, the employee shall be given the full pay and allowances to which he would have been entitled had he not been dismissed, removed or suspended as the case may be.

(iii) In other cases, the employee shall be given such proportion of such pay and allowances as such competent authority may prescribe.

Provided that the payment of allowances under clause (ii) and (iii) above shall be subject to all other conditions under which such allowances are admissible.

(iv) In a case falling under clause (ii), the period of absence from duty shall be treated as a period spent on duty for all purposes.

(v) In a case falling under clause (iii), the period of absence from duty shall not be treated as period spent on duty unless such competent authority specifically directs that it shall be so treated for any specified purpose.

18. **LEAVE :** The employees of the Institute shall be entitled to leave in accordance with provisions laid down by the Board in the leave regulations.
19. It shall be for the Board to decide as to which class of employees of the Institute shall be entitled to vacation.
20. The employees of the Institute will receive such medical facilities for themselves and their families as provided by the Medical Rules.

10. **TRIBUNAL OF ARBITRATION:**

Any dispute arising out of a contract between the Institute and its officers or teachers, shall on the request of the officers or teachers concerned, be referred to a Tribunal of Arbitration consisting of one member nominated by the Board of Governors, one member nominated by the officer or teacher concerned and an umpire appointed by the Chairman. The decision of the Tribunal thereon shall be final and no suit shall lie in any court in respect of the matter decided by the Tribunal. Every such request shall be deemed to be a submission to arbitration within the meaning of the Arbitration Act, 1940 and all the Provisions of the Act shall apply accordingly.

11. **APPOINTMENT ON CONTRACT :**

Subject to the provisions contained in the Memorandum of Association, the Board may, in special circumstances appoint an eminent person on the teaching staff on contract for a period not exceeding five years, with a provision of renewal for further period, provided that every such appointment and the terms thereof shall be subject to the prior approval of the State Government.

12. **TEMPORARY EMPLOYEES :**

The service of a member of staff appointed temporarily can be terminated by the appointing authority by giving one calendar month's notice or by paying a sum equivalent to one month's salary in lieu of notice without assigning any reason. A member of staff can also terminate his engagement by giving to the appointing authority one month's

notice in writing or by paying to Institute appointing authority, may for sufficient reasons to be recorded, reduce this period.

13. GENERAL PROVIDENT FUND & PENSION :

All the benefits of General Provident Fund & Pension shall be provided to the employee of the Institute as approved by Board of Governors in accordance with Government Rules applicable from time to time.

14. TRAVELLING ALLOWANCE:

The Institute will observe the same rules in regard to traveling and daily allowances as are enforced by the State Government from time to time.

15. RESIDENTIAL ACCOMMODATION FOR STAFF :

An employee of the Institute may be provided with unfurnished house as licensed, if available, situated within the campus of the Institute in which he shall be required to reside, subject to the conditions laid in regulation regarding allotment of Residential Accommodation to Employees of Institute.

16. APPOINTMENT ON DEPUTATION :

A member of the staff of the Institute can be sent on deputation as per the norms of Government of Uttar Pradesh. Any matter not covered by the above rules and Bye-laws will be governed by the relevant rules applicable to the employees of the State Government for time being in force till the Board frames its rules and Bye-laws.

17. ADMISSION:

According to the Central Government guidelines, the B. Tech. Courses seats should be filled by 70% SC/ST, 15% OBC and rest 15% by Unreserved candidates respectively in the Institute. Modification in above guidelines will be applicable as and when made by Government.

"All the provisions of G.O. No. 149/26-U.P.-2009-14(21)/2008 Member dated 2 March, 2009 issued by the social welfare department regarding establishment of Dr.

Bhimrao Ambedkar Engineering College of Information Technology, Banda (Now Rajkiya Engineering College Banda as per GO no. 3646/solah-1-2018-14(21)/2008 dated 02/11/2018) shall be implemented in letter and spirit."

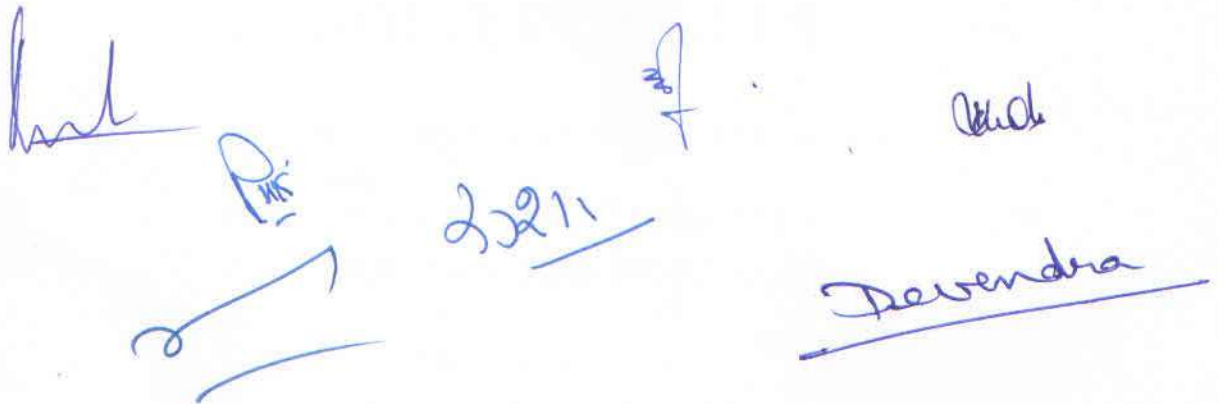
We the following members of Board of Governors of Rajkiya Engineering College Banda Society Banda whose names & address are given below do hereby approve the draft of the Bye-laws of Rajkiya Engineering College Society Banda as approved by the U.P. Government.

- | | |
|---|----------------------|
| (i) Academician/Industrialist nominated by Government of U.P. | Chairman |
| (ii) Principal Secretary/ Secretary, Technical Education Deptt. U.P. | Vice-Chairman |
| (iii) Secretary, Finance Deptt., U.P. or his nominee, not below the rank of Joint Secretary. | Member |
| (iv) Vice Chancellor of the University, to which the college/Institute is affiliated. | Member |
| (v) Director, Indian Institute of Technology, Kanpur. | Member |
| (vi) Director, Indian Institute of Technology (BHU), Varanasi | Member |
| (vii) Director, Directorate of Technical Education, Uttar Pradesh, Kanpur | Member |
| (viii) A Nominee of the All India Council of Technical Education. | Member |
| (ix) One eminent technologist/ engineer having specialization in the field advent to the Institute to be nominated by the Board. | Member |
| (x) One Head of the Department of the Institute/ Institution not below the rank of Professor to be nominated by the Board for one year by rotation in order of seniority. | Member |
| (xi) Three eminent persons in the field of Technical Education to be nominated by the State Government. | Member |
| (xii) One eminent person from industry to be nominated by the State Govt. | Member |

(xiii) One person from S.C. category to be nominated by the Chairman Governing body from amongst reputed teachers/educationist/Industrialist. **Member**

(xiv) One person from O.B.C. category to be nominated by the Chairman Governing body from amongst reputed Teachers/Educationist/ Industrialist. **Member**

(xv) Director/ Principal of the Institute/ College. **Member Secretary**



SOCIETY-RULES

RAJKIYA ENGINEERING COLLEGE BANDA

**(Former Dr. BHIMRAO AMBEDKAR ENGINEERING COLLEGE OF
INFORMATION TECHNOLOGY BANDA)**

SOCIETY RULES OF THE RAJKIYA ENGINEERING COLLEGE, BANDA.

1.
 - (a) 'Board' means Board of Governors of the Institute.
 - (b) 'Chairman' means the Chairman of the Board.
 - (c) 'Director' means the Director of the Institute.
 - (d) 'Finance Committee' means the Finance Committee of the Institute.
 - (e) 'Institute' Means the RAJKIYA ENGINEERING COLLEGE BANDA.
 - (f) 'Registrar' means the Registrar of the Institute.
 - (g) 'Society' means the RAJKIYA ENGINEERING COLLEGE BANDA.
 - (h) 'State' means the State of Uttar Pradesh.
 - (i) 'State Government' means the Government of Uttar Pradesh.
 - (j) 'University' means the University to which the Institute is affiliated,
 - (k) 'Competent Authority' means Director of the Institute for all the employees and Chairman in case of Director.
2. The registered office of the Society shall be at BANDA.
3. The society shall consist of all the members of the Board of Governors.
4. The society shall keep a roll of members and every member of the Society shall sign the roll and state therein his occupation and address. No person shall be deemed to be a member unless he has signed the roll as aforesaid.
5. If member of the Society shall change his address, he may notify his new address in the roll of members, but if he fails to notify his new address, the address in the roll of members shall be deemed to be his correct address.
6. The Board shall be governing body of the Society and the general superintendence, direction and control of the affairs of the Society and its income and property, movable as well as immovable shall be vested in it.

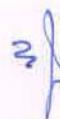
7. The Board shall be composed of:

- | | |
|---|-------------------------|
| (i) Academician/Industrialist nominated by Government of U.P. | Chairman |
| (ii) Principal Secretary/ Secretary, Technical Education Deptt. U.P | Vice-Chairman |
| (iii) Secretary, Finance Deptt., U.P. or his nominee, not below the rank of Joint Secretary. | Member |
| (iv) Vice-Chancellor of the University, to which the college/Institute is affiliated. | Member |
| (v) Director, Indian Institute of Technology, Kanpur. | Member |
| (vi) Director, Indian Institute of Technology (BHU), Varanasi | Member |
| (vii) Director, Directorate of Technical Education, Uttar Pradesh, Kanpur | Member |
| (viii) A Nominee of the All India Council of Technical Education. | Member |
| (ix) One eminent technologist/ engineer having specialization in the field advent to the Institute to be nominated by the Board. | Member |
| (x) One Head of the Department of the Institute/ Institution not below the rank of Professor to be nominated by the Board for one year by rotation in order of seniority. | Member |
| (xi) Three eminent persons in the field of Technical Education to be nominated by the State Government. | Member |
| (xii) One eminent person from industry to be nominated by the State Govt. | Member |
| (xiii) One person from S.C. category to be nominated by the Chairman Governing body from amongst reputed teachers/educationist/Industrialist. | Member |
| (xiv) One person from O.B.C. category to be nominated by the Chairman Governing body from amongst reputed Teachers/Educationist/ Industrialist. | Member |
| (xv) Director/ Principal of the Institute/ College. | Member Secretary |

8. The term of office of the non-official members in the Board shall be three years, and of the member at S. No. (xi) above shall be one year.
9. A member of the Board, other than the ex-officio members, shall cease to be a member if he dies, resigns, becomes of unsound mind, becomes insolvent or is convicted for a criminal offence involving moral turpitude or if he is removed by the State Government from the membership of the Board or if he (other than the Director) accepts a full-time appointment in the Institute or if he does not attend three consecutive meetings of the Board without leave of the Chairman.

RESIGNATION:

10. A member, other than ex-officio member may resign office by a letter addressed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.
11. Any vacancy in the Board shall be filled in by appointment or nomination as the case may be, and the term of office of a member appointed or nominated to fill a casual vacancy shall continue for the remainder of the term of the member in whose place he is appointed or nominated.
12. No act or proceedings of the Board shall be invalid merely by reason of the existence of any vacancy there-in or of any irregularity in appointment or nomination of any of its members.
13. The Society shall meet whenever the Chairman thinks fit, provided that the Chairman shall call a meeting of the society upon a written requisition of not less than six members.
14. (1) The Board shall ordinarily meet once in every four months.
(2) The meeting of the Board shall be convened by the Chairman either on his own initiative or at the request of the Director, or on a requisition signed by not less than four members of the Board.



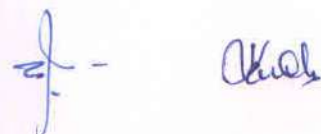
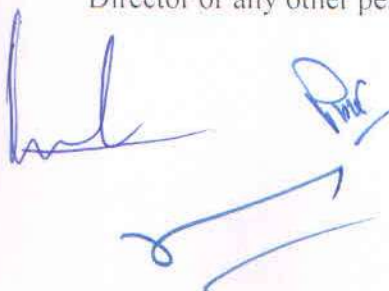
15. For every meeting of the Society or the Board, fifteen days notice shall be given, provided that in case of emergency the Chairman may reduce the period of notice to such periods as he deems fit.
16. Five members of the society or Board, as the case may be shall constitute quorum for any meeting, Provided that if a meeting is adjourned for want of quorum, no quorum shall be necessary for adjourned meeting.
17. The Chairman, if present, shall preside at every meeting of the Society or the Board. In the absence of the Chairman, the Vice-Chairman, the members present shall elect one of them as Chairman for the meeting.
18. Each member of the society or the Board shall have one vote and all the matters shall be decided by the majority of votes in case of equality of votes, the Chairman shall have a casting vote.

RESOLUTION:

19. Agenda of the meeting of the Society or Board shall be circulated to the members at least seven days before the meeting:

Provided that a member of the Society or the Board may move a resolution at a meeting of the Society or the Board after giving a notice of one clear week or with the permission of the Chairman or the person presiding over the meeting.

20. Ruling of the Chairman in regard to all question of procedure shall be final.
21. The minutes of the proceedings of a meeting of the Society or the Board shall be drawn up and circulated amongst the members of the Society or the Board present in India. The minutes along with any amendments suggested shall be placed for confirmation at the next meeting of the Society or the Board.
22. All orders and decisions of the board shall be authenticated by the signature of the Director or any other person authorized by the Board in this behalf.



23. Apart from the matters requiring approval of the State Government under these rules which shall be submitted to them separately giving full exposition there of a copy or the proceedings of each of the meetings of the Society or the board shall be furnished to the State Government.
24. A member of the Board or the Society and of any Committee appointed by the Society or the Board shall be entitled to such traveling and daily allowances in respect of the journeys undertaken in connection with the business of the Society or the Board as may be fixed by the Board from time to time. Provided that employees of the Central or State Government will be governed by the respective Government rules for traveling and daily allowance in respect of journey undertaken to stand the meetings of the Society or the Board or the Committee appointed by the Board in connection with the business of the Society or the Board.
25. The powers and functions of the Board shall be :
- (i) To take decision on the question of policy relating to the administration and working of the Institute.
 - (ii) To prepare and execute detailed plans and programmes for the establishment of the Institute and carry on its administration development and management.
 - (iii) To frame, with the approval of the State Government, bye-laws which may provide for all or any of the following matters;
 - a. The formation of departments of teaching.
 - b. The fees to be charged for courses of study in the Institute with the approval of the State Government.
 - c. The creation of fellowships, scholarships exhibitions, prizes and medals.
 - d. The holding of seminars and scientific meets.

- e. The classification and methods of appointment and the determination of the terms and conditions of teachers and other staff of Institute as laid down in the service rules.
 - f. The constitution of provident funds for the benefit of the officers, teachers and other staff of the Institute.
 - g. The establishment and maintenance of halls, hostels and residential quarters for teachers and other staff of the Institute.
 - h. The conditions of residence of students of the Institute and the levying of fees for residence in the halls and hostels and of other charges.
- (iv) To receive, hold in custody and spend the funds of the society and manage the properties thereof.
 - (v) To purchase, take on loan or in exchange hire or otherwise acquire or dispose of any property, whether movable or immovable, or take gift of any property for the purpose of Institute. Provided that the prior approval of the State Government shall be obtained before acquiring or disposing any immovable property or accepting any gift or any property whether movable or immovable.
 - (vi) To create academic as well as other posts in the Institute with the approval of the State Government and to appoint persons thereon.
 - (vii) To consider and pass resolutions or annual report, the annual accounts and the budget estimates of the Institute for the next financial year as it thinks fit and sanction expenditure within the limits of the Budget as approved by the State Government.
 - (viii) To appoint Finance Committee, Academic Committee, Administrative Committee, Committee on sponsored and industrial Research (whose functions are defined hereinafter) and such other Committee for such purpose and with such powers as the Board may deem fit. The Board may co-opt such persons in such Committees, as it may deem suitable.

- (ix) To delegate by resolution to a Committee or the Chairman, such of its powers for the conduct of its business as it may deem fit, subject to the condition that action taken by any Committee or the Chairman under the power delegated to them under this clause shall be reported for confirmation at the next meeting of the Board.
- (x) To appoint such of the sanctioned staff as may be required for the efficient management of the affairs of the Institute and regulate their recruitment.

Provided that in the exercise of its powers and discharge of its function, the board shall be guided by such directions on questions of policy as may be given to it by the State Government.

26. FINANCE COMMITTEE:

The Finance Committee (hereinafter in this rule referred to as Committee) shall consist of:

- | | | |
|-----|---|-------------------------|
| (a) | Principal Secretary/Secretary, Technical Education Department. U.P. | Chairman |
| (b) | Secretary, Finance Department U.P. or his nominee, not below the rank of Joint Secretary. | Member |
| (c) | Two persons to be nominated by the Chairman Board of Governors. | Member |
| (d) | The Director of the Institute | Member Secretary |

The Committee shall,

- (a) Examine and scrutinize the annual budget of the Institute prepared by the Director and make recommendations to the Board.
- (b) Give its views and make its recommendations to the Board either on the initiative of the Board or the Director or on its own initiative on any financial question affecting the Institute.
- (c) The Committee shall meet at least once a year.

- (d) Three members of the Committee shall form a quorum for a meeting of the Committee.
- (e) The Chairman, if present, shall preside over the meeting of the Committee. In his absence, the members present shall elect one from amongst themselves to preside over the meeting.
- (f) The Provisions of rules regarding notices of the meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meetings of the Board shall, as far as may be, followed in the meetings of the Committee.
- (g) A copy of the minutes of every meeting of the Committee shall be sent to the Board.

27. ADMINISTRATIVE COMMITTEE:

Administrative Committee (hereinafter in this rule referred to as Committee) shall consist of:

- | | |
|---|-------------------------|
| (a) Principal Secretary/Secretary Technical Education Deptt. U.P. | Chairman |
| (b) Director/Principal of the Institute. | Vice-Chairman |
| (c) A representative of Finance Department of the State Government not below the rank of Joint Secretary. | Member |
| (d) Director, Directorate of Technical Education, Uttar Pradesh | Member |
| (e) One other member of the Board to be nominated By the Chairman of the Board of Governors. | Member |
| (f) Registrar of the Institute/College | Member Secretary |

All administrative matters of the Institute shall be considered by the Administrative Committee. The decisions taken by the Administrative Committee on routine matters will be implemented by the Director whereas the policy matters shall be placed before the Board of Governors for their consideration and approval before being implemented. This Committee will go into the cases of representations against the adverse character roll entries and make representations to the Board, dispose of the cases of

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confirmations of the employees whose appointing authority is the Board of Governors in accordance with the Institute bye-laws and decide about the cases of the efficiency bar wherever applicable.

28. BUILDING & WORKS COMMITTEE:

The Building & Works Committee (hereinafter in this rule referred to as Committee) shall consist of:

- | | | |
|-----------|--|------------------|
| (a) | Director of the Institute | Chairman |
| (b) | Chief Engineer P.W.D. of the zone in which the college is situated. | Member |
| (c) | General Manager, Construction Agency of the zone in which the Institute is situated | Member |
| (d) | Professor of Structural Engg. in a sister Engg. Institute. | Member |
| (e) & (f) | One Senior Engineer and one Architect to be nominated by Chairman, Board of Governors. | Member |
| (g) | Registrar of the Institute | Member |
| (h) | Head of Electrical Engineering Department of the Institute. | Member Secretary |

The Committee will make a comprehensive and exhaustive review of the proposal for building and structures and make recommendation in its respect to the Board of Governors.

29. PURCHASE COMMITTEE:

There shall be a Central Purchase Committee (hereinafter) in this rule referred to as Committee, which will consist of:

- | | | |
|-----|---|----------|
| (a) | The Director of the Institute | Chairman |
| (b) | The senior member of the faculty to be nominated by the Board | Member |

of Governors.

- | | | |
|-----|--|------------------|
| (c) | Head of the indenting Department | Member |
| (d) | One member to be nominated by Government | Member |
| (e) | Accounts Officer | Member |
| (f) | Registrar | Member Secretary |

There shall also be Departmental Purchase Committee consisting of the following:

- | | | |
|-----|---|----------|
| (a) | Head of the concerned Department | Chairman |
| (b) | One senior member of Concerned Department to be nominated by the Head of the Department | Member |
| (c) | One faculty member from other department of the Institute to be nominated by the Director | Member |

Purchase up to Rs. 1.00 Lakhs pertaining to a particular department would be made on the recommendation of the Departmental Purchase Committee.

All Purchases above Rs. 1.00 Lakhs would be made on the recommendation of the central Purchase Committee. The Government nominee would be essential in the meeting of the Committee finalizing purchase amounting to Rs. 10.00 Lakhs & above.

Purchase procedures would be as per Government rules, and directives of Government in this regard issued from time to time.

30. ACADEMIC COMMITTEE:

- (i) The Academic Committee (hereinafter in this rule referred to be as Committee) shall consist of:

- | | | |
|-----|--------------------------------------|----------|
| (a) | The Director of the Institute | Chairman |
| (b) | All the Heads of teaching Department | Member |

(c) Dean (Academic) or in his absence, Registrar

Member Secretary

(ii) The Committee shall perform the following functions:

- (a) Frame and revise curricula and syllabi for the courses of studies or the various departments and send necessary recommendations through the Institute to the University to which the Institute is affiliated.
- (b) Make arrangement for the conduct of all internal examination and work associated with the same, as well as the work associated with the University examination, as and when assigned by the University to the Institute.
- (c) Appoint advisory Committee or expert Committee or both for the department of the Institute to make recommendations on academic matters connected with the working of the deptt. The head of the Department concerned shall act as the convener of such Committee.
- (d) Appoint sub-Committees from amongst the members of the Academic Committees, other teachers of the Institute and expert from outside on such specific matters as may be referred to such sub-Committee by the Academic Committee.
- (e) Consider the recommendation of the advisory Committee, expert Committee or other sub-Committees and take such action as circumstances of each case may require including making of suitable recommendations to the Board.
- (f) Make periodical review of the activities of the departments and if necessary make suitable recommendations to the Board.
- (g) Advise on the working of library and the workshop.
- (h) Promote research within the Institute and require reports on such research from the persons engages thereon.

- (i) Advise on general policy to be followed in respect of consultation work to be done by academic staff.
- (j) Provide for the inspection of classes, laboratories, library, hostel in respect of the instructions, discipline therein and submit reports thereon to the Board.
- (k) Award stipends, scholarships, free ships, medals and prizes etc. according to the conditions attached to the awards.
- (iii) The Committee shall meet as often as necessary but not less than two times during the calendar year.
- (iv) Meeting of the Committee shall be convened by the Chairman of the Committee either on his own initiative or on the advice of the Director or on a requisition signed by not less than five members of the Committee.
- (v) Half of the total number of the members of the Committee shall form the quorum for the meeting of the Committee.
- (vi) A written notice of every meeting together with the agenda shall be circulated by the Registrar to the members of the Committee at least one week before the meeting. The Chairman of the Committee may permit inclusion of any item on the agenda for which due notice could not be given.
- (vii) Notwithstanding anything contained in sub rule (vi), the Chairman may call an emergent meeting of the Committee at short notice to consider urgent or special issues.
- (viii) The ruling of the Chairman of the Committee in regard to all questions of procedure shall be final.
- (ix) The minutes of the proceedings of the Committee shall be drawn up by the Dean (Academic) or in his absence the Registrar and circulated amongst all members present in India.

Provided that any such minutes shall not be circulated, if the Committee considers such circulation prejudicial to the interest of the Institute.

The minutes along with the amendments, if any, shall be placed for confirmation at the next meeting. If the minutes are confirmed and signed by the Chairman of the Committee, they shall be recorded in the minutes book.

31. POWERS AND DUTIES OF CHAIRMAN:

- (1) The Chairman shall ordinarily preside at the meeting of the Board. It shall be the duty of the Chairman to ensure that the decisions taken by the Board are implemented.
- (2) Notwithstanding anything contained in the bye laws, the Chairman, with the prior approval of the State Government, shall have power to fix on the recommendations of the Selection Committee set up by or under the bye-laws, the initial pay of an incumbent at a stage higher than the minimum of scale in respect of posts to which appointments are to be made by the Board.
- (3) The Chairman shall have the power to send members of the staff of the Institute for training or for a course of instruction outside India subject to such terms and conditions as may be laid down in the Study Leave Rules.
- (4) The Chairman shall exercise such powers as may be delegated to him by the Board.
- (5) In emergent cases the Chairman may exercise the powers of the Board and inform the Board of the action taken by him for its approval.

32. POWER AND DUTIES OF VICE-CHAIRMAN:

The Vice-Chairman shall exercise such powers and perform such duties as may be assigned or delegated to him by the Board or the Chairman.

33. DIRECTOR:

- (1) The Board with the approval of the State Government shall appoint the Director of the Institute provided that the State Government shall appoint the first Director.
- (2) The Director shall be the Director academic and executive officer of the Institute and shall be responsible for the proper administration of the Institute and for the imparting of instructions and maintenance of the discipline therein and shall perform such other duties as may be delegated to him by the Board.
- (3) The Director shall submit annual reports and accounts to the Board.
- (4) Subject to the budgetary provisions made for the specific purpose, the Director shall have the power to incur expenditure in accordance with the procedure as may be laid down by the Board from time to time.
- (5) The Director shall have the power:
 - (i) To fix, subject to the provisions of sub-rule
 - (ii) Of the rule (29) on the recommendations of the Selection Committee set up by or under the bye-laws the initial pay of an incumbent at a stage higher than the minimum of the scale but not involving more than five increments in respect of post to which appointments can be made by him under the power vested in him by the Board.
 - (iii) The Director shall also have such other powers as may be delegated to him by the Board for effective discharge of his duties.
- (6) Without prejudice to anything contained in sub rule (5) Director shall exercise all power similar to those exercised by the Head of a Government Department.

34. HEAD OF A DEPARTMENT:

- (1) Each teaching department or section of the Institute shall be placed in the charge of the senior most teacher who shall act as Head of Department without any additional remuneration.

Provided that in the best interest of the Institute the Board may nominate any person other than the senior most to act as such.

Provided further the term and manner of the selection of the Head of the Department would be reviewed by the Board from time to time.


- (2) The Head of a Department shall be responsible for the entire working of the Department subject to the overall control of the Director.
- (3) It shall be the duty of the Head of a Department to see that the decisions of the authorities of the Institute and the Director are faithfully carried out. He shall perform such other duties as may be assigned to him by the Director.

35. REGISTRAR:

The Registrar shall be a whole-time officer of the Institute and be appointed by the Board on such terms and conditions as may be laid down in the bye-laws.

The Registrar shall :

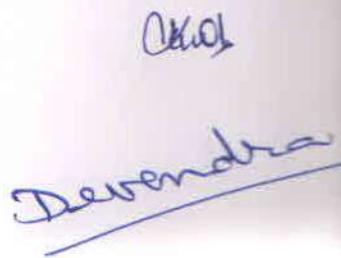
- (a) be the custodian of the records and funds of the Institute as the Board may assign to him,
- (b) act as the Secretary of such Committees as may be appointed by the Board for which he is required by the Board to act as such,
- (c) be directly responsible to the Director of the Institute for the proper discharge of his duties and functions and
- (d) Exercise such other powers and perform such other duties as may be assigned to him by the Director.
- (e) be ex-officio Secretary of Selection Committee for appointment of the teachers of the College/ Institute and shall be bound to place before the Selection Committee(s) all such information as may be necessary for transaction of their business. He shall also perform such other duties/functions as may be prescribed by the Board of Governors,



Chairman/Vice Chairman of Board of Governors, and Principal/ Director
from time to time.

36. **FUNDS:**

- (1) The Institute shall maintain a fund to which shall be credited:
 - (a) All money provided by the State and Central Government,
 - (b) All fees and other charges received by the Institute,
 - (c) All money received by the Institute by way of grants, gifts, donations, benefactions bequests or transfers,
 - (d) All money received by Institute or Society in any other manner or from any other source.
- (2) All money credited to the fund of the Institute shall be deposited in such banks or invested in such manner as the Board may, with the approval of the State Government decide.
- (3) The fund of the Institute shall be applied towards meeting the expenses of the Institute including expenses incurred in the exercise of its powers and discharge of its duties.
- (4) The Institute shall maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in such form as may be prescribed by the State Government in consultation with Examiner, Local fund account and Accountant General Uttar Pradesh.
- (5) The accounts shall be audited by the Examiner, Local fund Account, or by any person authorized by him in this behalf and any expenditure incurred in connection with such audit at such rates, as may be determined by the Examiner, Local fund Account, shall be payable to the Examiner, Local fund Account, provided that the accounts shall always be opened to audit by Controller and Auditor General of India or his representative on such terms and conditions as the later may authorize.



37. COMMON SEAL :

The Society shall have a common seal and shall use and be used in the name of the Secretary of the Society.

38. MODIFICATION OF THE PURPOSE OF SOCIETY :

Subject to prior approval of the State Government the Society may amend any purpose or purposes for which it is established,

Provided it carries out the procedure prescribed there for by the Societies Registration Act, 1860 (Act No. XXI of 1860)

39. MODIFICATIN OF THE RULES :

These rules may be altered with the prior approval of the State Government at any time by a resolution passed by a majority of two third of the members present at any meeting of the Society duly convened for the purpose.

40. ALL CONTRACTS FOR AND ON BEHALF OF THE SOCIETY :

- (1) Shall be expressed to be made in the name of the Society and shall, except where the contract related to his own employment, be executed by the Director of the Institute.
- (2) No contract for the sale, purchase or supply of any goods or material shall be made or financial agreement entered into for and on behalf of the Society with any member of the Society or the Board or Governors or his relative or a firm in which such member or his relative is a partner or shareholder or any other partner in such a firm or a private company of which the member is a member or Director.

We the following members of the Board of Governors certify that the above rules of RAJKIYA ENGINEERING COLLEGE BANDA and registered under Act XXI of 1860 as approved by the U.P. Govt. is correct.

- | | |
|---|----------------------|
| (i) Academician/Industrialist nominated by Government of U.P. | Chairman |
| (ii) Principal Secretary/ Secretary, Technical Education Deptt. U.P. | Vice-Chairman |
| (iii) Secretary, Finance Deptt., U.P. or his nominee, not below the rank of Joint Secretary. | Member |
| (iv) Vice-Chancellor of the University, to which the college/Institute is affiliated. | Member |
| (v) Director, Indian Institute of Technology, Kanpur. | Member |
| (vi) Director, Indian Institute of Technology (BHU), Varanasi | Member |
| (vii) Director, Directorate of Technical Education, Uttar Pradesh, Kanpur | Member |
| (viii) A Nominee of the All India Council of Technical Education. | Member |
| (ix) One eminent technologist/ engineer having specialization in the field advent to the Institute to be nominated by the Board. | Member |
| (x) One Head of the Department of the Institute/ Institution not below the rank of Professor to be nominated by the Board for one year by rotation in order of seniority. | Member |
| (xi) Three eminent persons in the field of Technical Education to be nominated by the State Government. | Member |
| (xii) One eminent person from industry to be nominated by the State Govt. | Member |
| (xiii) One person from S.C. category to be nominated by the Chairman Governing body from amongst reputed teachers/educationist/Industrialist. | Member |
| (xiv) One person from O.B.C. category to be nominated by the Chairman Governing body from amongst reputed Teachers/Educationist/ Industrialist. | Member |

(xv) Director/ Principal of the Institute/ College.

Member Secretary



MEMORANDUM OF ASSOCIATION

RAJKIYA ENGINEERING COLLEGE BANDA

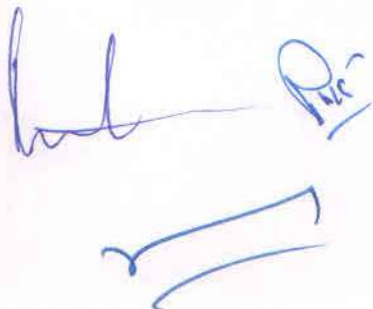
**(Former Dr. BHIMRAO AMBEDKAR ENGINEERING COLLEGE OF
INFORMATION TECHNOLOGY, BANDA)**





MEMORANDUM OF ASSOCIATION OF THE RAJKIYA ENGINEERING COLLEGE
SOCIETY BANDA

In the matter of **RAJKIYA ENGINEERING COLLEGE BANDA SOCIETY BANDA** (here in after referred to as 'Society') under Societies Registration Act 1860 (Act XXI of 1860).

MEMORANDUM OF ASSOCIATION

- | | | |
|---------------------------|-------|--|
| Name | 1. | The name of the Society is the RAJKIYA ENGINEERING COLLEGE SOCIETY BANDA |
| Office | 2. | The registered office of the Society shall be at BANDA. |
| Objects
&
Functions | 3. | The object and functions of the Society shall be |
| | (i) | To establish and carry on the administration and management of the RAJKIYA ENGINEERING COLLEGE BANDA SOCIETY BANDA (hereinafter referred to as Institute). |
| | (ii) | To provide for instructions and research in different branches of Engineering/Technology & such other branches as the Institute may think fit and to conduct course of degree and post-graduate degree, in Engineering/Technology and for the advancement of learning and dissemination of knowledge in all such branches. |
| | (iii) | To hold examinations and make rules & regulations therefore declare results and give awards for courses other than that for University degree and make arrangements for examination conducted by the University in accordance with the statute and regulations of the University to which the Institute is affiliated. |
| | (iv) | To fulfill the conditions of affiliation laid down by the affiliating University. |
| | (v) | To fix and demand such fees and other charges as may be laid down in the bye-laws or rules of the society. |



- (vi) To establish, maintain and manage halls and hostels for the residence of the students.
- (vii) To establish, maintain and manage residential quarter for the staff of the Institute.
- (viii) To supervise and control the hostels, to regulate discipline among the students of the Institute and to make arrangements for promoting their health, general welfare and cultural and corporate life.
- (ix) To provide facilities for units of National Cadet Corps in Institute.
- (x) To create teachers, research, administrative, technical and ministerial posts and to make appointments there to in accordance with the approved scheme and the rules and bye-laws of the Society that may be approved by the Government of Uttar Pradesh (hereinafter referred to as the State Government).
- (xi) To cooperate with educational or other Institutions in any part of the world having objects wholly or partly similar to those of the Society by exchange of the teachers and scholars and generally in such manner as may be conducive to their common object.
- (xii) To held students and staff of the Institute in special and higher studies in the country or abroad.
- (xiii) To organize seminars and addresses by eminent engineers, scientists and educationists.
- (xiv) To prepare and publish periodicals and papers on the scientific and engineering subjects, and to encourage original and applied research work and writings.
- (xv) To institute and award fellowships, scholarships, prizes and medals in accordance with the rules and bye-laws of the Society.

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- (xvi) To frame the first rules and bye-laws of the Institute with the approval of the State Government. The Society may from time to time make new or additional rules or may amend or repeal the rules with the concurrence of the State Government.
- (xvii) To acquire or hold property, subject to prior approval of the State Government in the case of acquisition of immovable property.
- (xviii) To manage any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing the functions of the Institute.
- (xix) To maintain a fund which shall include
- (a) All money provided by the States and Central Governments.
 - (b) All fees and other charges received by the Society.
 - (c) All moneys received by the Society by way of grants, gifts, donations, benefactions, bequests or transfers, provided that no benefactions shall be accepted by the Society which in its opinion involves conditions or obligations opposed to the spirit and objects of the society.
 - (d) All moneys received by the Society in any other manner or from any other source.
- (xx) To deposit all money credited to the fund in such a bank or interest them in such a manner as the Society may, with the approval of the State Government, decide.
- (xxi) To meet the expenses of the Society including expenses incurred in the exercise of its power and discharge of its functions out of the fund.

- (xxii) To maintain proper accounts and other relevant records and prepare annual statements of accounts including the balance sheet in such form as may be prescribed by the State Government.
- (xxiii) To have accounts of the Society audited in such manner as the State Government may direct and to forward annually to the State Government the accounts duly certified by the auditors together with Audit Report thereon.
- (xxiv) To do all such things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Society.
- (xxv) To constitute such Committee or Committees as the Society may deem fit for disposal of or advice on any business of the Institute.

DELEGATION OF POWERS :

- 4. The Society may delegate all or any of its powers to the Board of the Institute or to any of the Committee or Committees constituted by it or to any officer or officers of the Society.
- 5. The Institute shall be open to persons of either sex and of whatever race, creed, casts of class, and no test of condition shall be imposed as to religious belief or profession in admitting students or in appointing members, teachers and workers or in any other connection whatsoever.

LIMITATIONS :

- 6. No immovable or movable property of the Society shall be disposed of in any manner what so ever without the approval of the State Government.
- 7. The State Government may appoint one or more persons to review the work and progress of the Society or Institute and to hold enquiries into the affairs thereof and to report thereon in

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such manner as the State Government may stipulate. Upon receipt of any such report, the State Government may take such action and issue such directions as it may consider necessary in respect of any of matters dealt with in the report and the Society or Institute as the case may be, shall be bound to comply with such directions.

8. In case the Society is not functioning properly, the State Government will have the power to take over the assets of the Society, including the administration of the Institute.
9. If on the winding up or dissolution of the Society, there shall remain, after the satisfaction of its debts and liabilities, any money or property, the same shall not be paid or delivered to any member of the Society but shall be disposed of in such manner as the State Government may determine in this behalf.
10. (a) The Government of Uttar Pradesh may from time to time issue directives to the Society as to the exercise and performance of the function in the matters involving the security of the State or substantial public interest and such other directives as it may consider necessary in regard to the finances and conduct of business and affairs of the Society and in the like manner may vary any such directive(s). The Society shall give immediate effect to the directive(s) so issued.
- (b) The Government of Uttar Pradesh may call for such returns, accounts and such other informations with respect to the properties and activities of the Society as may be required by it from time to time.

CONSTITUTION OF THE GOVERNING BODY :

11. The names, addresses and occupations of the first members of the Governing Body of the Society to which by rules & bye-laws of the Society, the management of its affairs is entrusted are :-



- | | |
|---|-------------------------|
| (i) Academician/Industrialist nominated by Government of U.P. | Chairman |
| (ii) Principal Secretary/ Secretary, Technical Education Deptt. U.P. | Vice-Chairman |
| (iii) Secretary, Finance Deptt., U.P. or his nominee, not below the rank of Joint Secretary. | Member |
| (iv) Vice-Chancellor of the University, to which the college/Institute is affiliated. | Member |
| (v) Director, Indian Institute of Technology, Kanpur. | Member |
| (vi) Director, Indian Institute of Technology (BHU), Varanasi | Member |
| (vii) Director, Directorate of Technical Education, Uttar Pradesh, Kanpur | Member |
| (viii) A Nominee of the All India Council of Technical Education. | Member |
| (ix) One eminent technologist/ engineer having specialization in the field advent to the Institute to be nominated by the Board. | Member |
| (x) One Head of the Department of the Institute/ Institution not below the rank of Professor to be nominated by the Board for one year by rotation in order of seniority. | Member |
| (xi) Three eminent persons in the field of Technical Education to be nominated by the State Government. | Member |
| (xii) One eminent person from industry to be nominated by the State Govt. | Member |
| (xiii) One person from S.C. category to be nominated by the Chairman
Governing body from amongst reputed teachers/educationist/Industrialist. | Member |
| (xiv) One person from O.B.C. category to be nominated by the Chairman
Governing body from amongst reputed Teachers/Educationist/ Industrialist. | Member |
| (xv) Director/ Principal of the Institute/ College. | Member Secretary |

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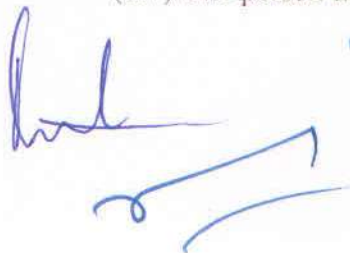
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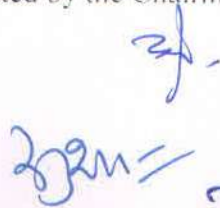
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We, the following members of Board of Governors of **RAJKIYA ENGINEERING COLLEGE BANDA SOCIETY BANDA** whose name and addresses are given below do hereby subscribe our names to the draft of the Memorandum of Association as approved by the U.P. Government and registered under Act XXI of 1860, this day of Two Thousand Nine.

- | | |
|---|----------------------|
| (i) Academician/Industrialist nominated by Government of U.P. | Chairman |
| (ii) Principal Secretary/ Secretary, Technical Education Deptt. U.P. | Vice-Chairman |
| (iii) Secretary, Finance Deptt., U.P. or his nominee, not below the rank of Joint Secretary. | Member |
| (iv) Vice-Chancellor of the University, to which the college/Institute is affiliated. | Member |
| (v) Director, Indian Institute of Technology, Kanpur. | Member |
| (vi) Director, Indian Institute of Technology (BHU), Varanasi | Member |
| (vii) Director, Directorate of Technical Education, Uttar Pradesh, Kanpur | Member |
| (viii) A Nominee of the All India Council of Technical Education. | Member |
| (ix) One eminent technologist/ engineer having specialization in the field advent to the Institute to be nominated by the Board. | Member |
| (x) One Head of the Department of the Institute/ Institution not below the rank of Professor to be nominated by the Board for one year by rotation in order of seniority. | Member |
| (xi) Three eminent persons in the field of Technical Education to be nominated by the State Government. | Member |
| (xii) One eminent person from industry to be nominated by the State Govt. | Member |
| (xiii) One person from S.C. category to be nominated by the Chairman Governing body from amongst reputed teachers/educationist/Industrialist. | Member |
| (xiv) One person from O.B.C. category to be nominated by the Chairman | Member |











Governing body from amongst reputed Teachers/Educationist/ Industrialist.

(xv) Director/ Principal of the Institute/ College.

Member Secretary

